



ADMINISTRATIVE NOTE

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I. Information Package

1. Introduction

The National Office for civil protection of the Republic of Tunisia (ONPC) in collaboration with the INSARAG Secretariat, will be hosting the AEME 2024 INSARAG Earthquake Response Exercise (ERE) from 10 to 14 November 2024 in Tunis, Republic of Tunisia.

2. Registration:

Those wishing to participate in the exercise are requested to register at the following link before October 11, 2024:

<http://www.onpc.nat.tn/index.php/ar/international/ere-tunisia-2024-registration>



Please update the data that was previously included on the registration site when this file reaches you. Thank you.

3. Points of Contact:



For general enquiries, please contact the following contact persons:

- Operational Focal Point of Tunisia: Colonel Major Salah Korbi,
Phone: +21698623537, e-mail : salahkorbi@yahoo.fr
- Operational Team Leader: Colonel Major Tarek Ouesleti,
Phone: +21699029380, e-mail : tarekouesleti1@live.fr
- Excon Team Leader: Colonel Major Rached Souissi,
Phone +21698407622, e-mail: souissi.rached@gmail.com
- Protocol Manager: Colonel Major Moez Triaa ,
Phone: +21698218700/+21622752185, e-mail : moeztb@yahoo.fr

4. Arrival and Departure:

Please all Participants in the Earthquake Response Exercise (ERE) Tunisia-2024 are advised to arrive in Tunisia via Tunis-Carthage Airport on Sunday 10 November 2024 and confirm their travel details mentioned in the registration form.

For the EXCON teams, it is recommended that they arrive in Tunisia via Tunis-Carthage Airport on Saturday 09 November 2024 so that they can participate in the preparatory meeting for the exercise and confirm their travel details mentioned in the registration form.



5. Airport Pick-up:

All in-land transportation needs for official programs including airport transfers for arrival and departure will be provided by the host country.

A shuttle is provided **from Tunis Carthage Airport (TUN)**, to and back from **EL Mouradi Hotel Gammarth** (18 km, 20 min drive).

Upon arrival, when leaving the luggage area at **Tunis Carthage Airport (TUN)**, please go through the doors and look on your right for a fireman with an “**ERE TUNISIA 2024**” sign. However, if you could not locate the counter, you may contact the protocol manager by phone +21698218700 or his assistant +21622107847 for assistance.

6. Composition of the participating teams :

The teams participating in the Earthquake Response Exercise (ERE) Tunisia-2024 consists of 04 people, one of them must be a team leader or a deputy team leader.

Participating teams are advised to bring their own Lap tops, knowing that the Internet will be provided in all the exercise areas.

Composition of the team with names and functions should be provided email to salahkorbi@yahoo.fr before October 11,2024.

EXCON members should identified them selves during registration process.

7. Meals:

Daily coffee breaks and lunch will be provided throughout the official program.

The official dinner will be organized on the evening of Monday 11th November 2024 at the National Civil Protection School.

8. Dress Code:

The dress code for the Official dinner (11 Nov 2024) is smart casual.

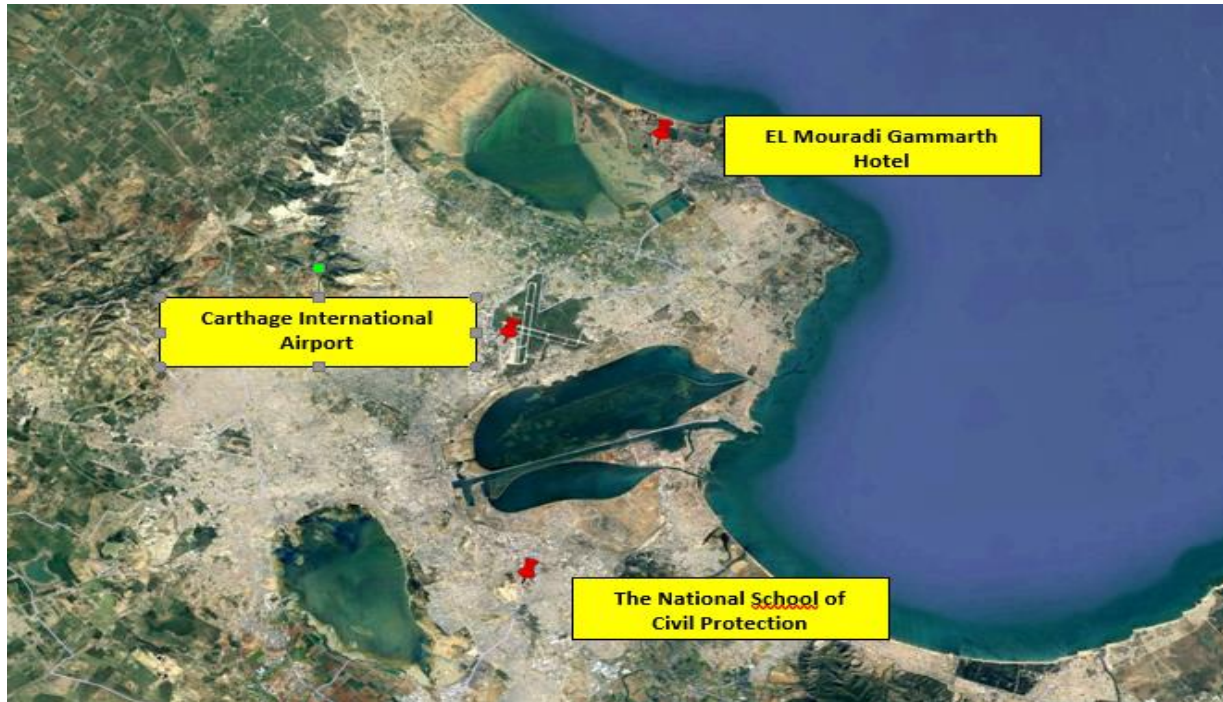
During the exercise each team should wear their usual operational suits with mention of the function.

9. Hotels:

The residence hotel for all Participants during the ERE TUNISIA 2024 will be at **EL Mouradi Hotel Gammarth**.



10.The Venues:



SITES	ADDRESS	GPSCOORDINATES
El Mouradi Gammarth Hotel	B.P597 la Marsa Gammarth «La Marsa 2070	36.92491405578808, 10.28877945656235
National School of ONPC	Avenue 9007 Sidi Fathallah, Tunis 3289	36.75914063850395, 10.213325631627724
Carthage Airport	Tunis-Carthage International Airport, 1080 Tunis Cedex	36.84770213452955, 10.217560097918728



II.Draft Agenda

❖ Day -1: Saturday, 09th November 2024 (Arrival day–freeday)

DAY -1 – 09 th November 2024		
Time	Activities	Location
All of the day	Arrival Of EXCON member at Tunis-Carthage International Airport and transfer to hotel	El Mouradi Gammarth Hotel

❖ Day 0: Sunday, 10th November 2024 (Arrival day–freeday)

DAY 0 – 10 th November 2024		
Time	Activities	Location
All of the day	Arrival of participants at Tunis-Carthage International Airport and transfer to hotel	El Mouradi Gammarth Hotel
09:00-12:30	Meeting of the EXCON Members in Preparation for the Exercise (International & National EXCON)	National School of Civil Protection
12:30-13:30	lunch	
13:30-17:00	Meeting of the EXCON Members in Preparation for the Exercise (International & National EXCON)	
17:00	Back to the hotel	El Mouradi Gammarth Hotel



NOTE: All timetables are to be confirmed. (tbc)

❖ **Day 1 : Monday, 27th June 2022**

DAY 1 –11 th November 2024		
Time	Activities	Location
07:30	Departure to the National School of Civil Protection	El Mouradi Gammarth Hotel
08:30 – 09:30	Official opening, introductions and overview of the program	National School of Civil Protection
09:30–10:00	Coffee break	
10:00–12:30	Presentations on national disaster response coordination arrangements and key mechanisms	
12:30 –13:30	Lunch	
13:30–16:00	Workshop sessions – for each Functional Area	
16:00–17:00	Exercise scenario Start Ex briefing	
17:00	Back to the hotel	El Mouradi Gammarth Hotel
18:00	Announcement of the beginning of the ERE on VO by EXCON Team	
20:00	Official dinner	National School of Civil Protection / El Mouradi Gammarth Hotel

❖ **Day 2: Tuesday, 12th November 2024**

DAY 2 – 12 th November 2022		
Time	Activities	Location
07:30	Departure to the National School of Civil Protection	National School of Civil Protection
08:30-12:30	Start of the exercise	
12:30-13:30	lunch	
13:30-17:00	exercise	
19:00	Back to the hotel	El Mouradi Gammarth Hotel



❖ **Day 3: Wednesday, 13th November 2024**

DAY 3 –13 th November 2024		
Time	Activities	Location
07:30	Departure to the National School of Civil Protection	El Mouradi Gammarth Hotel
08:30-12:30	continue exercising	National School of Civil Protection
12:30-13:30	lunch	
13:30-17:00	End of exercise	
18:00	Back to the Hotel	El Mouradi Gammarth Hotel

❖ **Day 4 :Thursday, 14th November 2024**

DAY 4 –14 th November 2024		
Time	Activities	Location
07:30	Departure to the National School of Civil Protection	El Mouradi Gammarth Hotel
08:30-12:30	Debrief of Exercise Closing Ceremony	National School of Civil Protection
12:30-13:30	lunch	
13:30-17:00	Sightseeing tour or departure	TUNIS

❖ **Day 5 :FRIDAY, 15th November 2024**

Departure of the participants.



III. General Information

A. Visa Requirements:

A valid Passport is a requirement to enter Tunisia. The participants are responsible for obtaining their visas to enter the country in case it is required for their country of origin.

The National Office of Civil Protection of Tunisia will provide an official letter of invitation for participants that need to obtain visa for the Republic of Tunisia.

B. Language:

- The official language of Tunisia is Arabic.
- English (basic),
- French (fluent).

C. Time Zones:

- UTC +1

D. Communications:

The country dialing code is: +216 Telephone and internet operator (SIM card):

- Ooredoo
- Orange
- TunisieTelecom

SIM cards Orange are available for free at the airport in the luggage area. The SIM card needs to be loaded with credits with cards available in kiosk shop almost everywhere and at the hotel.

Internet connectivity - available throughout the hotel and meeting venues.

E. Emergency Numbers:

- Police (197) /Ambulance (190) /Fire Service (198)

F. Smoking:

- Hotel rooms and the entire hotel's public spaces (restaurants, conference rooms) are non-smoking.

G. Weights and Measure System:

Tunisia uses the metric system.





H. Electricity:

- Electricity supply is 220 V at 50 Hz. Plugs are Type E (please see in the pictures below):



I. Weather:

Tunis /November		
Av. Min.Temp.	Av.Max.Temp.	rain day
15C°	22C°	03

J. Currency:

The currency is Tunisian Dinars (TD).

All major credit cards are accepted in hotels, supermarkets and most shops.

K. Exchange rates: (as of September 2024)

CURRENCY	INITIALS	UNIT	VALUE
EURO	EUR	1	3.38
U.S DOLLAR	USD	1	3.04
QATARI RIYAL	QAR	10	8.38
DIRHAM UAE	AED	10	8.31
SAUDIAN RIYAL	SAR	10	8.13

L. Driving:





UNITED NATIONS
International Search and Rescue Advisory Group (INSARAG)
Earthquake Response Exercise (ERE) 2024 Tunisia,
10-14 November 2024



Most international driver's licenses are accepted. The traffic is right-handed.

